



## Timber Sourcing Policy

**The company recognises a responsibility to the environment, the company's customers, suppliers & staff. The company is to base its commercial activities on well-managed forests.**

The company is committed to identifying the source of all wood used in the manufacture of its FSC & PEFC labelled products and to taking all reasonable measures to ensure that material as listed below shall not be purchased by the company

- Timber that has been illegally harvested (controversial sources)
- Timber from genetically modified trees
- Timber from areas where traditional or civil rights are violated
- Timber from uncertified high conservation value forests or from endangered forests
- Timber from forests converted to plantations or other uses

All suppliers of non – FSC/PEFC certified material will be required to fill in a 'Timber Source Questionnaire' to accurately identify the forest of origin.

The company recognises that the independent certification of forests and the process chain is the most useful tool in providing assurances that the timber comes from legal and well managed forests. The company will only accept or use labels or certificates that include environmental or sustainability claims if these are supported by publicly available standards drawn up in a fully participatory, transparent and objective manner and backed by independent inspection.

The Managing Director (Manufacturing) is the management representative with responsibility for the effective implementation of the policy requirements. The company will ensure that all employees associated with timber purchasing are encouraged to act in accordance with this policy and are given appropriate education and training to do so if required.

*Mark Hammonds*

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Managing Director / Production Division

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